



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

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Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT

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REGIONAL MEMORANDUM

NO. 86 , S. 2017

TRAINER'S METHODOLOGY ASSESSMENT FOR TECHNOLOGY AND LIVELIHOOD EDUCATION (TLE) TEACHERS AND ALTERNATIVE LEARNING SYSTEM (ALS) TEACHERS

To: Schools Division Superintendents

1. The DepEd-National Capital Region through Curriculum and Learning Management Division (CLMD) - Alternative Learning System [ALS] will conduct the **Trainer's Methodology Assessment for Technology and Livelihood Education (TLE) Teachers and Alternative Learning System (ALS) Teachers** on August 1-10, 2017 at the Eurotel Hotel, North EDSA, Quezon City.
2. The above activity aims to:
 - a. Train and Assess TLE and ALS Teachers in Trainer's Methodology assessment,
 - b. Use innovative assessment techniques to determine the entry level of learners in ALS, and
 - c. Develop needed, competencies in assessing learner's needs vis-a-vis the preparation, selection, utilization of assessment toolkit.
 - d. Gain needed knowledge, attitude, values and skills [KAVs] to become effective and efficient program implementers in the Alternative Learning System and the INFED program
3. The participants to this activity composed of one (1) EPS In-Charge of ALS, one (1) TLE Teacher with NC II or III handling informal education – ALS in regular classes and one (1) ALS mobile teachers, one (1) DALSC and one (1) EPSA-ALS per division.
4. Below are the list of enclosures on the list of participants, trainers / facilitators, management staff and the matrix of the training:
 - Enclosure 1 - List of Participants
 - Enclosure 2 – Matrix
 - Enclosure 3 –Management Staff, Trainers / Facilitators
5. All participants are requested to observe the following:
 - a. Registration is 7:30 AM to 8:30AM of day 1. First meal is AM snacks of the first day and last meal is afternoon snacks of the last day.
 - b. Those who are not in the list of participants shall only be accommodated if endorsed by the Schools Division Superintendent.

- c. The activity is a live-in training. Participants are strictly advised to stay in the venue for the whole duration of the training.
 - d. Bring own laptop, extension cord, reference materials and pocket wi-fi (if available).
6. Trainers and management staff are advised to be in the venue in the morning of day 0 for the orientation/simulation.
7. The funds for the activity shall be charged to OSEC-NCR-17-3397 funds, covering board and lodging (participants, trainers & management staff), training materials, honorarium of trainers, assessment fee, laboratory & maintenance and administrative cost of training while travel expenses of participants & management staff shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
8. Participants, Trainers and Management Staff shall be entitled to service credits in accordance with DepEd order No. 53, s. 2003 entitled *Updated Guidelines on the Grant of Vocation Service Credits to Teachers*. On the other hand, non-teaching personnel, including management staff shall be provided with Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
9. For strict compliance.



PONCIANO A. MENGUITO
Director IV

Incl.: As stated.

Reference:

Allotment: 1

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS & PROJECTS
TEACHERS
SCHOOLS

TECHNICAL & LIVELIHOOD EDUCATION
ALTERNATIVE LEARNING SYSTEM