



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
Misamis Street, Bago Bantay, Quezon City

Annual Procurement Plan for FY 2017

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE/ CAPITAL OUTLAY	CO Downloaded	Other Sources	
pprd1.1.1	Crafting of Regional Educational Development Plan (REDP)	PPRD						No Fund Requirement					Data gathering
pprd1.1.2	Crafting of Regional Educational Development Plan (REDP)	PPRD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	43,700.00	43,700.00			Workshop on crafting REDP
pprd1.1.3	Crafting of Regional Educational Development Plan (REDP)	PPRD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	10,000.00	10,000.00			Printing and dissemination of REDP
pprd1.2.1	Facilitation on the DEDP Prepration	PPRD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	43,650.00	43,650.00			Launching of the Division Monitoring & Evaluation Adjustment (DMEA)
pprd1.2.2.1	Crafting of REDP	PPRD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	4,400.00	4,400.00			Provision of TA to SDOs during the conduct of DMEA
pprd1.2.2.2	Crafting of REDP	PPRD	Alternative Mode of Procurement	May	May	June	June	ROP Fund	4,400.00	4,400.00			Provision of TA to SDOs during the conduct of DMEA
pprd1.2.2.3	Crafting of REDP	PPRD	Alternative Mode of Procurement	August	August	September	September	ROP Fund	4,400.00	4,400.00			Provision of TA to SDOs during the conduct of DMEA
pprd1.2.2.4	Crafting of REDP	PPRD	Alternative Mode of Procurement	November	November	December	December	ROP Fund	4,400.00	4,400.00			Provision of TA to SDOs during the conduct of DMEA
pprd2.1.1	Enhanced Basic Education Information System (EBEIS)/ Learners Information System (LIS)/Other Planning Concerns	PPRD	Alternative Mode of Procurement	January	January	January	January	ROP Fund	24,000.00	24,000.00			Educational Planners' Beginning of the Year Consultative Conference
pprd2.1.2	EBEIS/LIS/Other Planning Concerns	PPRD	Alternative Mode of Procurement	March	March	April	April	ROP Fund	24,000.00	24,000.00			Seminar Workshop on the Determination of Shortages of Teacher, Classroom, Furniture & WatSan Facilities
pprd2.1.3	EBEIS/LIS/Other Planning Concerns	PPRD	Alternative Mode of Procurement	May	May	June	June	ROP Fund	14,400.00	14,400.00			Validation of Basic Education Resources SY 2017-2018
pprd2.2.1	EBEIS/LIS/Other Planning Concerns	PPRD	Alternative Mode of Procurement	March	March	April	April	ROP Fund	22,000.00	22,000.00			Provision of TA on Validating & Analyzing Data
pprd2.2.2	EBEIS/LIS/Other Planning Concerns	PPRD	Alternative Mode of Procurement	April	April	May	May	EBEIS Downloaded Fund	160,000.00		160,000.00		Validation & Analyses of EBEIS/LIS Data & Other Sources for EOSY 2016-2017
pprd2.2.3	EBEIS/LIS/Other Planning Concerns	PPRD	Alternative Mode of Procurement	June	June	July	July	ROP Fund	26,000.00	26,000.00			Educational Planners' Mid-Year Consultative Conference
pprd2.2.4	EBEIS/LIS/Other Planning Concerns	PPRD	Alternative Mode of Procurement	November	November	December	December	ROP Fund	26,000.00	26,000.00			Educational Planners' Year-End Consultative Conference
pprd2.3.1	EBEIS/LIS/Other Planning Concerns	PPRD	Alternative Mode of Procurement	June	June	July	July	ROP Fund	24,750.00	24,750.00			Orientation of Processes & Guidelines on Accomplishing Reports, Validating & Synchronizing the Physical & Financial Accomplishments
pprd2.3.2	EBEIS/LIS/Other Planning Concerns	PPRD	Alternative Mode of Procurement	November	November	December	December	ROP Fund	24,750.00	24,750.00			Orientation of Processes & Guidelines on Accomplishing Reports, Validating & Synchronizing the Physical & Financial Accomplishments
pprd3.1	Action Research	PPRD						No Fund Requirement					Division LAC Session of 2 Division Research Committe (DRC) per month
pprd3.2	Subscription to Internationa Research Journal in Education	PPRD	Alternative Mode of Procurement	January	January	February	February	ROP Fund	10,000.00	10,000.00			Subscription to Phi Delta Kappa Research Journal in Education (once a month)

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pprd3.3	Research Congress	PPRD	Alternative Mode of Procurement	November	November	December	December	Sponsored Activity	100,000.00			100,000.00	Presentation of exemplary research in the region
pprd3.4.1	Research Publication	PPRD	Alternative Mode of Procurement	November	November	December	December	ROP Fund	100,000.00	100,000.00			Publication of Research Journal
pprd3.4.2	Research Publication	PPRD	Alternative Mode of Procurement	January	January	January	February	ROP Fund	56,250.00	56,250.00			Module Writing on Reflective Teaching Practice
pprd3.4.3	Research Publication	PPRD	Public Bidding/Alternative Mode	March	March	March	April	ROP Fund	600,000.00	600,000.00			Capability Building Program
pprd4.1.1	Policies	PPRD	Alternative Mode of Procurement	January	January	January	January	ROP Fund	10,000.00	10,000.00			Consultation Meeting & Clearing House of Policies
pprd4.1.2	Policies	PPRD	Alternative Mode of Procurement	June	June	June	June	ROP Fund	10,000.00	10,000.00			Consultative Meeting
pprd4.2	Report	PPRD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	100,000.00	100,000.00			Printing of CY 2016 Annual Report
pprd5.1	Purchase of Office Equipment-Photocopier Machine	PPRD	Public Bidding/Alternative Mode	January	January	February	February	ROP Fund	60,000.00	60,000.00			Heavy Duty Photocopying Machine
pprd5.2	Purchase of Office Equipment-Pocket Wifi	PPRD	Public Bidding/Alternative Mode	February	February	March	March	ROP Fund	16,000.00	16,000.00			Pocket Wifi
pprd5.3	Purchase of Office Equipment-External Hard Drive	PPRD	Public Bidding/Alternative Mode	February	February	March	March	ROP Fund	15,000.00	15,000.00			External Hard Drive
pprd5.4	Purchase of Office Equipment-Plastic Punch & Binding Machine	PPRD	Public Bidding/Alternative Mode	February	February	March	March	ROP Fund	25,000.00	25,000.00			Plastic Punch & Binding Machine
pprd5.3	Purchase of Office Equipment - LED TV	PPRD	Public Bidding/Alternative Mode	March	March	April	April	ROP Fund	48,000.00	48,000.00			LED TV
qad1.1.1	Quality assure the system in compliance with standard by on-site validation	QAD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site validation
qad1.1.2	Quality assure the system in compliance with standard by on-site validation	QAD	Alternative Mode of Procurement	May	May	June	June	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site validation
qad1.1.3	Quality assure the system in compliance with standard by on-site validation	QAD	Alternative Mode of Procurement	August	August	September	September	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site validation
qad1.1.4	Quality assure the system in compliance with standard by on-site validation	QAD	Alternative Mode of Procurement	November	November	December	December	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site validation
qad1.2.1	Issuance of Government Permit	QAD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site inspection
qad1.2.2	Issuance of Government Permit	QAD	Alternative Mode of Procurement	May	May	June	June	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site inspection
qad1.2.3	Issuance of Government Permit	QAD	Alternative Mode of Procurement	August	August	September	September	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site inspection
qad1.2.4	Issuance of Government Permit	QAD	Alternative Mode of Procurement	November	November	December	December	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site inspection
qad1.3.1	Issuance of Renewal of Government Permit to Operate	QAD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site inspection
qad1.3.2	Issuance of Renewal of Government Permit to Operate	QAD	Alternative Mode of Procurement	May	May	June	June	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site inspection
qad1.3.3	Issuance of Renewal of Government Permit to Operate	QAD	Alternative Mode of Procurement	August	August	September	September	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site inspection
qad1.3.4	Issuance of Renewal of Government Permit to Operate	QAD	Alternative Mode of Procurement	November	November	December	December	ROP Fund	32,000.00	32,000.00			Compliance of private schools from the 16 SDOs as to operational standards by conducting on-site inspection

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qad1.4	Issuance of regional Order for establishment, separation, merging, renaming and conversion of public schools	QAD	Alternative Mode of Procurement	January	January	January	January	ROP Fund	32,000.00	32,000.00			Compliance of public schools as to educational standards by conducting on-site validation
qad1.5	Conduct monitoring and evaluation on the training conducted by RO/SDOs	QAD	Alternative Mode of Procurement	April/ October	April/ October	May/ November	May/ November	ROP Fund	96,000.00	96,000.00			QAME of the conduct of training and facilitation of debriefing sessions
qad1.6	Assessment of learners - Issuance of Certificate of Eligibility/ Special Order/ Tuition Fee Increase/ PEPT/ PVT	QAD						No Fund Requirement					Process, review and evaluate students permanent record, credential of foreign students, application of tuition fee increase and endorse for approval
qad1.7	Assessment of Principals Test Takers in 16 SDOs	QAD						No Fund Requirement					Validation of pertinent documents and applications forwarded by the 16 SDOs
qad1.8	Regiona Quarterly Progress Report (QPR)	QAD	Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	5,600.00	5,600.00			Identification of hindrances in regional performance, generate insights & lessons and determine adjustments to Region's assistance to SDOs
qad1.9	Improvement of RO's performance and business processes	QAD						No Fund Requirement					Facilitate monitoring, evaluation and plan adjustment in the Region
qad1.10	Records and data management system in the QAD operation	QAD						No Fund Requirement					Organize and route of documents correspondence and ensure its security and safety
qad1.11	Frontline services in QAD	QAD						No Fund Requirement					Entertain internal and external clients and provide standard on frontline services
qad2.1	Quality Assurance (QA) and Monitoring & Evaluation (ME) System	QAD						No Fund Requirement					Create and organize QAME Teams in RO and SDO to conduct QAME protocols
qad2.2.1	Technical Assistance (TA) skills to SDOs during Semestral Breaks	QAD	Alternative Mode of Procurement	October	October	October	October	ROP Fund	76,800.00	76,800.00			Provide TA skills on QAME as schedules conduct of training of SDOs
qad2.2.2	Technical Assistance (TA) skills to SDOs during Summer	QAD	Alternative Mode of Procurement	April	April	May	May	ROP Fund	76,800.00	76,800.00			Provide TA skills on QAME as schedules conduct of training of SDOs
qad2.3	Quarterly meeting with EPS in-charge of private schools	QAD	Alternative Mode of Procurement	January/ June/ September/ December	January/ June/ September/ December	January/ June/ September/ December	January/ June/ September/ December	ROP Fund	48,000.00	48,000.00			Collaborate and converge as a team on processing on the conduct of semestral/annual reports
qad2.4	Quarterly meeting with SEPS M&E SGOD	QAD	Alternative Mode of Procurement	January/ June/ September/ December	January/ June/ September/ December	January/ June/ September/ December	January/ June/ September/ December	ROP Fund	48,000.00	48,000.00			Train and capacitate the SDO SEPS SGOD QAME in crafting and gathering of performance reports
qad2.5	Quarterly meeting with M&E focal persons on DMEA	QAD	Alternative Mode of Procurement	January/ April/ August/ December	January/ April/ August/ December	January/ April/ August/ December	January/ April/ August/ December	ROP Fund	48,000.00	48,000.00			Quarterly orientation meeting with M&E focal persons on the implementation of DMEA
qad2.6.1	Development of guidelines of Regional QAME and assessment frameworks	QAD	Alternative Mode of Procurement	February	February	February	March	ROP Fund	111,000.00	111,000.00			Workshop-meeting to facilitate the development and adjustment of the Regional QAME Assessment Framework
qad2.6.2	Development of guidelines of Regional QAME and assessment frameworks	QAD	Alternative Mode of Procurement	May	May	May	June	ROP Fund	111,000.00	111,000.00			Workshop-meeting to facilitate the development and adjustment of the Regional QAME Assessment Framework
qad2.6.3	Development of guidelines of Regional QAME and assessment frameworks	QAD	Alternative Mode of Procurement	October	October	October	November	ROP Fund	111,000.00	111,000.00			Workshop-meeting to facilitate the development and adjustment of the Regional QAME Assessment Framework
qad2.7	Development of Regional guidelines/standard tools	QAD	Alternative Mode of Procurement	January	January	February	February	ROP Fund	111,000.00	111,000.00			Workshop meeting to lead in the development of Regional guidelines/standard tools in assessing performance
qad2.8	Orientation meeting of SEPS-SGOD M&E Team in RO/SDOs	QAD	Alternative Mode of Procurement	January	January	January	January	ROP Fund	12,000.00	12,000.00			Orientation meeting to sustain functional quality system

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qad2.9	Orientation meeting for the Conduct of the 2017 Principals Test Committee Members	QAD	Alternative Mode of Procurement	November	November	December	December	CO Fund	500,000.00		500,000.00		Orient/capacitate the members and staff for the smooth implementation of the test
qad2.10	Quarterly RMEA plan adjustments for RO function divisions	QAD	Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	80,000.00	80,000.00			Report quarterly accomplishment updates for adjustment of RO function divisions
qad2.11	Reconstitute Regional Inspectorate Team (RIT) in the region	QAD						No Fund Requirement					Reconstitute RIT to conduct evaluation on establishment, merging, conversion and naming of public schools as well as separation of annexes in basic education
qad3.1	Issuance of Permit and Recognition	QAD						No Fund Requirement					Processing and evaluation of application for new, renewal and recognition of private schools and recommendation for approval of the RD
qad3.2	QAME Reports on trainings conducted in RO	QAD						No Fund Requirement					Preparation and submission of the QAME reports for policy recommendation and decision making
qad3.3	QAME Reports on trainings conducted in the SDOs	QAD						No Fund Requirement					Consolidation of QAME Reports on trainings conducted by SDOs for policy recommendation and decision making
qad4	M&E Results	QAD						No Fund Requirement					Prepare and consolidate the quarterly, semestral and annual report on monitoring of private schools and performance of government schools for reporting and submission to the Regional Committee
qad5.1.1	Acquisition of Office Equipment - Photocopier Machine	QAD	Bidding/Alternative Mode of Procurement	March	March	March	March	ROP Fund	114,000.00	114,000.00			Immediate use of QAD operations
qad5.1.2	Acquisition of Office Equipment - Telefax Machine	QAD	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	8,640.00	8,640.00			Immediate use of QAD operations
qad5.1.3	Acquisition of Office Equipment - Heavy Duty Camera	QAD	Bidding/Alternative Mode of Procurement	February	February	February	February	ROP Fund	57,600.00	57,600.00			Immediate use of QAD operations
qad5.1.4	Acquisition of Office Equipment - External Hard Drive	QAD	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	4,200.00	4,200.00			Immediate use of QAD operations
qad5.1.5	Acquisition of Office Equipment - Printer	QAD	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	9,600.00	9,600.00			Immediate use of QAD operations
qad5.2	Repair and Rehabilitation of QAD Office	QAD	Bidding/Alternative Mode of Procurement	March	March	March	March	ROP Fund	20,000.00	20,000.00			Replacement of old carpet and table, provision of furniture for the Office of the Chief
ict1	Internet Connectivity	ORD-ICT	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	480,000.00	480,000.00			Upgrading the fibre-optic facility to have a stable and optimal utilization of internet connectivity resources resulting to a timely and efficient information delivery and awareness
ict2.1	SDO ITO Meetings	ORD-ICT	Alternative Mode of Procurement	January/ April/ August/ November	January/ April/ August/ November	January/ April/ August/ November	January/ April/ August/ November	ROP Fund	42,000.00	42,000.00			Quarterly meeting to abreast with emerging technologies and methods to implement ICT based programs
ict2.2	SDO ITO Meetings	ORD-ICT	Alternative Mode of Procurement	August/ November	August/ November	August/ November	August/ November	ROP Fund	10,500.00	10,500.00			Meetings on directives from the ICTS - DepEd CO
ict3	ICT Server Preventive Maintenance	ORD-ICT	Alternative Mode of Procurement	March/ September	March/ September	March/ September	March/ September	ROP Fund	10,000.00	10,000.00			Semi-annual upkeep of ICT server rack cabinets and distribution switches
ict4	Unifi Routers	ORD-ICT	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	45,000.00	45,000.00			Integrated wifi for Conference and AMS area
ict5	UPS with AVR	ORD-ICT	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	160,000.00	160,000.00			Direct connection of computers to electrical outlets
ict6	ICT Server Room Cooling System	ORD-ICT	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	55,000.00	55,000.00			Sufficient cooling from a non-condensing air conditioning unit to servers and phone systems in ICT server room
ict7	ICT Supplemental Equipment	ORD-ICT	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	100,000.00	100,000.00			Allocation for storages, switches, UTP, cables, tool, cabling accessories and others
ict8	PABX Trunk Lines and Pilot Number Subscription	ORD-ICT	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	300,000.00	300,000.00			Installation and setup of voice trunk lines and pilot number

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ict9	Biometrics	ORD-ICT	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	100,000.00	100,000.00			Installation of new biometrics systems and time logging equipment
ict10	NEAP WAN/LAN	ORD-ICT	Bidding/Alternative Mode of Procurement	March	March	March	March	ROP Fund	300,000.00	300,000.00			Internet upgrade and network installation for NEAP
legal1.1.1	ADR & School-Based Legal Management Seminar	ORD-LS	Bidding/Alternative Mode of Procurement	January	January	February	February	SDO Fund	360,000.00		360,000.00		Strengthen the capabilities of the concerned leagl Officers, School Heads, Teachers, Guidance Consellers and other personnel
legal1.1.2	ADR & School-Based Legal Management Seminar	ORD-LS	Bidding/Alternative Mode of Procurement	April	April	May	May	Registration	444,000.00		444,000.00		Update on proper procedures and recent developments in the implementation of Child Protection Policy and Anti-Bullying Policy
legal1.2	Design and Development information Complaints Portal	ORD-LS	Alternative Mode of Procurement	January	January	February	February	ROP Fund	12,500.00	12,500.00			Produce an informative portal concerning complaints
legal2.1	Assessment and Quarterly Coordination Meetings	ORD-LS	Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	60,000.00	60,000.00			Adherence toDepEd legal policies and guidelines, laws and rules in the issuance of government authority to operate and observance of ethical standards ensured
legal2.2	Procurement of Reference Materials	ORD-LS	Bidding/Alternative Mode of Procurement	March & September	March & September	March & September	March & September	ROP Fund	30,000.00	30,000.00			Update legal personnel on latest legal developments
legal2.3	Continuing Legal Education & Conference for Regional Lawyers	ORD-LS	Alternative Mode of Procurement	March	March	April	April	ROP Fund	20,000.00	20,000.00			Compliant with trainings for lawyers as prescribed by the SC & IBP
legal2.4	Capability Development for Legal Personnel	ORD-LS	Alternative Mode of Procurement	March	March	April	April	ROP Fund	72,000.00	72,000.00			Acquire competency of legal personnel in terms of legal writing and judicious resolution of cases and complaints
legal2.5	Child Protection and Accountability Forum	ORD-LS	Alternative Mode of Procurement	October	October	November	November	ROP Fund	50,000.00	50,000.00			Increase awareness of SDOs of issuances and practices geared toward s child protection and government transparency
pau1.1	Printing of the DepEd NCR Newsletter	ORD-PAU	Bidding/Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	35,000.00	35,000.00			Quarterly publication at 125 copies per quarter
pau1.2	Printing of NCR Profile Leaflets	ORD-PAU	Bidding/Alternative Mode of Procurement	October	October	October	October	ROP Fund	15,000.00	15,000.00			Dissemination of NCR Profile based on BOSY
pau1.3	Procurement of books and reference/reading materials	ORD-PAU	Bidding/Alternative Mode of Procurement	December	December	December	December	ROP Fund	5,000.00	5,000.00			Educational updates
pau1.4	Procurement of Printer with Scanner	ORD-PAU	Bidding/Alternative Mode of Procurement	January	January	February	February	ROP Fund	35,000.00	35,000.00			Office use
pau1.3	Procurement of VA Backups with automatic voltage regulator	ORD-PAU	Bidding/Alternative Mode of Procurement	February	February	March	March	ROP Fund	8,000.00	8,000.00			Office use
pau1.3	Procurement of photocopier machine	ORD-PAU	Bidding/Alternative Mode of Procurement	February	February	March	March	ROP Fund	60,000.00	60,000.00			Office use
asd1	Quarterly Meeting of Division HRMOs and AOs	ASD-PS	Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	44,400.00	44,400.00			Update HRMOs & AOs of policies or guidelines on personnel matters
asd2.1	2017 Staff Development	ASD-PS	Bidding/Alternative Mode of Procurement	April	April	May	May	ROP Fund	630,000.00	630,000.00			Educational tour/Outdoor activities and seminar
asd2.2	Training/Seminar on the Preparation of Correspondence on Customer Service (Part II)	ASD-PS	Alternative Mode of Procurement	April	April	May	May	ROP Fund	60,000.00	60,000.00			Efficiency of the employees in preparation of correspondence and delivery of prompt and courteous services
asd2.3	Birthday Memento	ASD-PS	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	25,000.00	25,000.00			Birthday presence to all employees every month
asd2.4	Implementation of Program for Awards & Incentives for Service Excellence (PRAISE)	ASD-PS	Alternative Mode of Procurement	December	December	December	December	ROP Fund	300,000.00	300,000.00			Recognition of service excellence and professionalism at all times

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE/ CAPITAL OUTLAY	CO Downloaded	Other Sources	
asd2.5	Salamat-Paalam	ASD-PS	Bidding/Alternative Mode of Procurement	February/ March/ April/ December	February/ March/ April/ December	February/ March/ April/ December	February/ March/ April/ December	ROP Fund	200,068.00	200,068.00			Recognition and honoring five retiring employees for their long and valuable government service
asd2.6	2017 Christmas Program	ASD-PS	Bidding/Alternative Mode of Procurement	November	November	December	December	ROP Fund	449,252.50	449,252.50			Fostering strong camaraderie among Rop personnel through Christmas festivities
asd2.7	Leadership Training	ASD-PS	Bidding/Alternative Mode of Procurement	August	August	September	September	ROP Fund	141,000.00	141,000.00			Capacitate Division Chiefs, Section Heads as middle managers/leaders
asd3.1	Training on Records Management	ASD-RS	Alternative Mode of Procurement	April	April	April	April	ROP Fund	10,000.00	10,000.00			Competency enhancement of Records Officers on records management
asd3.2	Digitization of Official Records - Continuation	ASD-RS	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	468,930.00	468,930.00			Establishment of an electronic data base of DepEd NCR records
asd4.1	Meeting of Supply Officers	ASD-AMS	Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	27,200.00	27,200.00			Quarterly meeting every 25th day of the last month of the quarter
asd4.2	Procurement of Airconditioning Units	ASD-AMS	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	209,853.00	209,853.00			Seven units in the different RO Offices
asd4.3	Procurement of Furniture and Fixtures	ASD-AMS	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	863,479.60	863,479.60			Six furniture and fixtures in the different RO Offices
asd4.4	Procurement of Bar Code Scanner with Printer	ASD-AMS	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	74,800.00	74,800.00			One bar code scanner with printer
asd4.5	Procurement of the Communication Equipment	ASD-AMS	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	700,000.00	700,000.00			For ROP use
asd5.1	Installation of Service Window (Legal Unit)	ASD-GSU	Bidding/Alternative Mode of Procurement	February	February	March	March	ROP Fund	100,000.00	100,000.00			Improvement of accessto and systematic legal services
asd5.2	Repair of Ceiling (PPRD & Legal Unit)	ASD-GSU	Bidding/Alternative Mode of Procurement	February	February	March	March	ROP Fund	81,890.40	81,890.40			Replacement of the defective ceiling
asd5.3	Installation and improvement of roofing of the 2-Storey Building	ASD-GSU	Bidding/Alternative Mode of Procurement	February	February	March	March	ROP Fund	434,244.20	434,244.20			Provision of space for physical and wellness activities for employees
asd5.4	Replacement of Toilet Fixtures	ASD-GSU	Bidding/Alternative Mode of Procurement	February	February	March	March	ROP Fund	125,200.00	125,200.00			Provision of basic necessity for employees
asd5.5	Improvement of the gate/guard house	ASD-GSU	Bidding/Alternative Mode of Procurement	November	November	December	December	ROP Fund	1,171,968.00	1,171,968.00			Provision of a wider and client-friendly gate/ Install bidder DepEd NCR signage
asd5.6	Fabrication of stainless bookshelf (Legal Unit)	ASD-GSU	Bidding/Alternative Mode of Procurement	February	February	March	March	ROP Fund	115,700.00	115,700.00			Preservation of the legal references/materials
asd5.7	Installation of additional CCTV	ASD-GSU	Bidding/Alternative Mode of Procurement	February	February	March	March	ROP Fund	49,500.00	49,500.00			Eight additional CCTV for protection of Office properties and facilities
asd5.8	Provision of drainage outlet at the San Francisco HS perimeter fence	ASD-GSU	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	148,264.28	148,264.28			Upgrade drainage system for safety and security of working environment for the protection of employees properties
asd5.9	Vertical Gardening at Records Building	ASD-GSU	Bidding/Alternative Mode of Procurement	August	August	September	September	ROP Fund	33,470.00	33,470.00			Maintenance of a clean and green environment
asd5.10	Inauguration of the new 4-Storey Building	ASD-GSU	Bidding/Alternative Mode of Procurement	November	November	December	December	ROP Fund	60,000.00	60,000.00			Officially marking the opening of the new Office Building
asd5.11	Power Supply Upgrading (Electrical Room) and Integration (Electrical House)	ASD-GSU	Bidding/Alternative Mode of Procurement	June	June	July	July	ROP Fund	7,905,410.64	7,905,410.64			Provision of enough power supply to all Office buildings and facilities
clmd1.1	Curriculum Localization, Indigenization and Contextualization (CLIC)	CLMD	Bidding/Alternative Mode of Procurement	April	April	May	May	ROP Fund/Registration	2,000,000.00		2,000,000.00		CLIC in all learning areas
clmd1.2	Curriculum Localization, Indigenization and Contextualization (CLIC)	CLMD						No Fund Requirement					Formulation of policy recommendations

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clmd1.3	Special Curriculum Venture for Excellence (SCurVE)	CLMD	Bidding/Alternative Mode of Procurement	August	August	September	September	Registration	400,000.00			400,000.00	System evaluation enhancement as to functionality of the contextualized LMs
clmd2.1	Establishment of Data System on Evaluated Contextualized Materials	CLMD	Bidding/Alternative Mode of Procurement	June	June	July	July	ROP Fund	200,000.00	200,000.00			Consultative workshop and evaluation of contextualized curriculum by schools divisions
clmd2.2	Monitoring of Contextualized Curriculum delivery for sustainability	CLMD						No Fund Requirement					Conduct of regular monitoring of contextualized curriculum
clmd2.3	Regional Policy on Learning Delivery	CLMD						No Fund Requirement					Recommendation of policies on learning delivery arising from evaluation, studies and researches for region wide adoption
clmd2.4	Curriculum Supervisory Enhancement	CLMD	Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	100,000.00	100,000.00			Quarterly conduct of enhancement of instructional and supervisory skills
clmd2.5.1	Management of Special Curricular/Interest Program and Support Activities	CLMD	Bidding/Alternative Mode of Procurement	June	June	July	July	Registration	4,000,000.00			4,000,000.00	Conduct of orientation on the formulated guidelines
clmd2.5.2	Management of Special Curricular/Interest Program and Support Activities	CLMD	Bidding/Alternative Mode of Procurement	November	November	December	December	CO Fund	5,000,000.00		5,000,000.00		Conduct of annual convention through benchmarking activities/ Workshop on enhancement on the program deliveries/ Writeshop to address the needs of the LMs/LPs delivery
clmd2.6	SPA/SPL/SPFL	CLMD	Bidding/Alternative Mode of Procurement	November	November	December	December	Registration	1,000,000.00			1,000,000.00	Development and sharing of best practices
clmd2.7	Alternative Delivery Mode (ADM)	CLMD	Bidding/Alternative Mode of Procurement	November	November	December	December	Registration	200,000.00			200,000.00	Sharing of best practices - one best teacher per division
clmd2.8	SPED Program	CLMD	Bidding/Alternative Mode of Procurement	November	November	December	December	Registration	360,000.00			360,000.00	SPED Congress/Convention
clmd2.9.1	Early Language, Literacy and Numeracy (ELLN) - Developmentally Appropriate Practices (DAP) and Digital ELLN	CLMD	Bidding/Alternative Mode of Procurement	July	July	August	August	CO Fund	5,000,000.00		5,000,000.00		Enhancement program for K to 3 teachers on the implementation of explicit teaching and LAC session
clmd2.9.2	Early Language, Literacy and Numeracy (ELLN) - Developmentally Appropriate Practices (DAP) and Digital ELLN	CLMD						SDO Fund					Caravan of teaching showcasing of best practices/ target SDOs/ Enhancement program to EPS on the conduct of supervision in the LAC session/ Demonstration through digital ELLN
clmd2.10	Senior High School (SHS)	CLMD	Bidding/Alternative Mode of Procurement	October	October	November	November	CO Fund	51,912,100.00		51,912,100.00		Training/Workshop (2999 teachers)
clmd2.11	ALIVE Competency Enhancement Program (AERCA)	CLMD	Bidding/Alternative Mode of Procurement	February	February	March	March	Registration	5,000,000.00			5,000,000.00	Capability enhancement program through basic course on arabic emergent reading and culture awareness
clmd2.12	ALS Enhancement Program	CLMD	Bidding/Alternative Mode of Procurement	October	October	November	November	CO Fund	1,000,000.00		1,000,000.00		Enhancement of the program implementers competency skills of different centrally-manged programs such as K4, Abot-Alam, Livelihood, Infed/ Conduct of Community ALS Caravan
clmd2.13	CLMD Strategic Directions and Work Plans	CLMD						No Fund Requirement					Professional meeting with Regional & Division Learning Area EPS
clmd3.1	Quality Assurance of Contextualized LRs	CLMD	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund	1,000,000.00	1,000,000.00			Contextualized LRs pass the QA standard
clmd3.2	Publication of LR Portal/Printing of Contextualized Resources	CLMD	Bidding/Alternative Mode of Procurement	February	February	February	February	Registration	1,000,000.00			1,000,000.00	Publish quality assured contextualized LRs in the Portal
clmd3.3	Updating of Learning LRs in Learning Portal	CLMD						No Fund Requirement					Year-round updating
clmd3.4	Online /Offline Monitoring of Learning Resources	CLMD						No Fund Requirement					Year-round M&E

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clmd4.1	Regional Science Quest	CLMD	Bidding/Alternative Mode of Procurement	August	August	September	September	CO Fund	300,000.00		300,000.00		Competition
clmd4.2	Regional ALS Skills Exhibition	CLMD	Bidding/Alternative Mode of Procurement	August	August	September	September	Registration	400,000.00			400,000.00	Showcase talents and skills of ALS Implementers in the SDOs in participating to demonstration of skills
clmd4.3	Musabaqah Skills Exhibition	CLMD	Bidding/Alternative Mode of Procurement	August	August	September	September	Registration	400,000.00			400,000.00	Conduct of peace advocacy-campaign, integrate skills-based in the actual learning outcomes of students
clmd4.4	National Schools Press Conference (NSPC)	CLMD	Bidding/Alternative Mode of Procurement	February	February	March	March	CO Fund	5,000,000.00		5,000,000.00		Competition
clmd4.5	National Festival of Talents (NFOT)	CLMD	Bidding/Alternative Mode of Procurement	February	February	March	March	Registration	2,000,000.00			2,000,000.00	Competition
ftad1.1.1	Scaling Up TA Delivery	FTAD	Alternative Mode of Procurement	May	May	June	June	ROP Fund	28,250.00	28,250.00			Capability building of RFTAT & SDOs in delivering TA
ftad1.1.2	Scaling Up TA Delivery	FTAD	Alternative Mode of Procurement	January	January	February	February	ROP Fund	43,850.00	43,850.00			Orientation of new members of teh RFTAT and DFTAT
ftad1.2.1	TA in Action	FTAD	Alternative Mode of Procurement	January-November	January-November	January-November	January-November	ROP Fund	115,200.00	115,200.00			Provision of TA to SDOs by RFTAT
ftad1.2.2	TA in Action	FTAD	Alternative Mode of Procurement	January-November	January-November	January-November	January-November	No Fund Requirement					FTAD TA support to SDOs from June to December
ftad2.1.1	Briefing Conclave	FTAD	Alternative Mode of Procurement	January-November	January-November	January-November	January-November	ROP Fund	54,700.00	54,700.00			Briefing sessions of RFTAT
ftad2.1.2	Briefing Conclave	FTAD	Alternative Mode of Procurement	January-November	January-November	January-November	January-November	ROP Fund	27,000.00	27,000.00			RFTAT integration meetings
ftad2.2	Consultative Meetings	FTAD	Alternative Mode of Procurement	March-December	March-December	March-December	March-December	ROP Fund	64,800.00	64,800.00			Regular meetings with SDOs Chiefs
ftad2.3.1	Strategic Planning	FTAD	Alternative Mode of Procurement	November	November	November	November	ROP Fund	16,200.00	16,200.00			Strategic planning meetings
ftad2.3.2	Strategic Planning	FTAD	Alternative Mode of Procurement					No Fund Requirement					Assisting SDOs in identifying their priorities to be included in the operational plan
ftad2.3.3	Strategic Planning	FTAD	Alternative Mode of Procurement					No Fund Requirement					Assisting SDOs in improving their annual plan
ftad3.1	Monitoring of TA Mechanism	FTAD	Alternative Mode of Procurement					No Fund Requirement					Monitoring and conducting coaching on the implementation of TA mechanism
ftad3.2.1	Continuous Improvement (CI)	FTAD	Alternative Mode of Procurement	January	January	January	January	ROP Fund	17,100.00	17,100.00			Regional CI symposiums
ftad3.2.2	Continuous Improvement (CI)	FTAD	Alternative Mode of Procurement	February	February	February	February	ROP Fund	24,000.00	24,000.00			National CI symposium
ftad3.2.3	Continuous Improvement (CI)	FTAD	Alternative Mode of Procurement	March	March	March	March	ROP Fund	120,000.00	120,000.00			CI master coaching seminar
ftad3.3.1	SBM Support	FTAD	Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	9,600.00	9,600.00			M&E of DEDP & SBM of SDOs
ftad3.3.2	SBM Support	FTAD	Alternative Mode of Procurement	January-November	January-November	January-November	January-November	ROP Fund	39,600.00	39,600.00			Regular meetings of SDOs SBM Coordinators
ftad3.4	Search for Best SBM Implementers	FTAD	Alternative Mode of Procurement	October-December	October-December	October-December	October-December	ROP Fund	51,800.00	51,800.00			Regional search for best SBM implementers
ftad4.1.1	Best Practices	FTAD	Alternative Mode of Procurement					No Fund Requirement					Identification and confirmation of best practices
ftad4.1.1	Best Practices	FTAD	Alternative Mode of Procurement					No Fund Requirement					Publication of CI projects and best practices
ftad4.2	Benchmarking	FTAD	Alternative Mode of Procurement					No Fund Requirement					Benchmarking of best practices
fd1	Seminar workshop on the preparation of CY 2016 Reports	FD	Bidding/Alternative Mode of Procurement	January	January	January	January	Registration	1,520,000.00			1,520,000.00	SW with ROP/SDO Accountants, Budget Officers, Senior Bookkeepers and Finance Staff of Secondary Schools
fd2	Hosting of the national seminar workshop on the preparation of the CY 2016 financial reports	FD	Bidding/Alternative Mode of Procurement	January	January	January	January	ROP Fund/CO Fund	1,640,000.00	200,000.00	1,440,000.00		SW with CO, RO Finance Officers, Accountants and Budget Officers

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fd3	Seminar workshop on the preparation of the proposed CY 2018 budget using the required DBM format per Budget Call	FD	Alternative Mode of Procurement	February	February	February	February	ROP Fund	30,000.00	30,000.00			SW with SDOs & Secondary Schools
fd4	Consultation meeting with the Civil Society Organization and other stakeholders	FD	Alternative Mode of Procurement	March	March	March	March	ROP Fund	30,000.00	30,000.00			Consultation meeting pertaining to the consolidated proposed budget
fd5	Training on budget preparation CY 2018 Online Submission of Budget Proposal (OSBP)	FD	Alternative Mode of Procurement	April	April	April	April	ROP Fund	10,000.00	10,000.00			Training of SDOs using the required DBM format
fd6	Submission of consolidated budget proposal to DepEd CO	FD	Alternative Mode of Procurement	April	April	April	April	ROP Fund	5,000.00	5,000.00			RO & SDOs proposed budget
fd7	Semi-annual seminar workshop on the preparation of the Cy 2017 financial reports	FD	Alternative Mode of Procurement	June	June	July	July	Registration	1,540,000.00		1,540,000.00		RO/SDOs Accountants, Budget Officers, Senior Bookkeepers and Finance Staff of Secondary Schools
fd8	Coordination meeting	FD	Alternative Mode of Procurement	September	September	September	September	ROP Fund	10,000.00	10,000.00			Meeting with SDOs Accountant and Budget Officers
fd9	Preparation of financial plan (FP) and modified disbursement plan (MDP) - Budget Execution Documents (BED) CY 2017	FD	Alternative Mode of Procurement	September	September	October	October	ROP Fund	36,000.00	36,000.00			FP/MDP/BED
fd10	Coordination meeting	FD	Alternative Mode of Procurement	November	November	November	November	ROP Fund	10,000.00	10,000.00			RO Finance Officer/ SDOs Accountants and Budget Officers
fd11	Coordination meeting	FD	Alternative Mode of Procurement	December	December	December	December	ROP Fund	10,000.00	10,000.00			Coordination Meeting
essd1	Sports	ESSD	Bidding/Alternative Mode of Procurement	January	January	February	February	CO Fund/ RO Fund	11,489,608.47		11,489,608.47		NCR Palaro and Palarong Pambansa
essd2	Lakad Takbo Para sa Puso/ DepEd NCR Sportsfest	ESSD	Alternative Mode of Procurement	February/ May	February/ May	February/ May	February/ May	ROP Fund	136,021.75	136,021.75			Annual Fun Run/ May Sportsfest
essd3	Adopt-A-School	ESSD	Alternative Mode of Procurement	May - September	May - September	May - September	May - September	ASP Fund	150,000.00		150,000.00		Brigada Eskwela
essd4	Gender and Development	ESSD	Bidding/Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	625,000.00	625,000.00			GAD Fund - Deepen understanding of GAD issues and concerns
essd5	Green School Program	ESSD	Alternative Mode of Procurement	July- November	July- November	July- November	July- November	ROP Fund	195,365.38	195,365.38			Meetings, M&E and awarding of best implementers
essd6	World Teachers Day	ESSD	Alternative Mode of Procurement	September	September	October	October	ROP Fund	200,000.00	200,000.00			Annual celebration with several activities to show the talents of teachers
essd7	World Teachers Day	ESSD						Donation	80,000.00		80,000.00		Annual celebration with several activities to show the talents of teachers
essd8	Cultural and Social	ESSD	Alternative Mode of Procurement	Within January-December	Within January-December	Within January-December	Within January-December	ROP Fund	71,300.00	71,300.00			Philippine and social dances cultural show
essd9	GOs and NGOs Activities	ESSD	Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	200,340.25	200,340.25			Regional contests and national events
essd10	DRMMC	ESSD	Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	150,000.00	150,000.00			Meetings, monitoring, seminar workshops to capacitate every child and teacher readiness during emergencies and disasters
essd11.1	Physical Facilities	ESSD	Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	168,000.00	168,000.00			Monthly regional meeting with DepEd and DPWH
essd11.2	Physical Facilities	ESSD	Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	150,000.00	150,000.00			Acquisition of supplies and equipment of ESSD
essd12.1	Nutrition Program - School Feeding, Applied Nutrition, School-based Feeding, NGO funded feeding	ESSD	Bidding/Alternative Mode of Procurement	January - March/July - December	January - March/July - December	January - March/July - December	January - March/July - December	CO Fund	333,547,200.00		333,547,200.00		Ensure the 90-120 days supplemental feeding of 100% severely wasted and 50% wasted school children in the 16 SDOs
essd12.2	Nutrition Month Celebration	ESSD						SDO/School Fund					Nutrition promotion activities and nutrition information dissemination

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essd13.1	Health Care Services Delivery to School Children and Personnel	ESSD						DepEd LGU Fund					Health assessment of school children, teaching and non-teaching personnel
essd13.2	Medical/Dental Services	ESSD						DepEd LGU Fund					Medical intervention and or referral
essd13.3	Deworming	ESSD						DOH Fund					Deworming of all elementary and kinder pupils (twice a year)
essd13.4	Enhancing Teachers Health/ Welfare Program	ESSD						LGU-LSB-SEF-PhilHealth					At Php500-700 per patient
essd13.5	Mobile Dental Van Service Delivery	ESSD						SDO Fund					Provision of Mobile Dental Vehicle with complete highly motorized dental unit
essd13.6	Health Program for Regional Office Personnel	ESSD	Bidding/Alternative Mode of Procurement	July	July	September	September	ROP Fund	118,400.00	118,400.00			Annual physical exam and laboratory diagnostic exam
essd13.7.1	Medical/Dental Service Delivery to ROP Personnel	ESSD	Bidding/Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	116,229.59	116,229.59			Provision of health services
essd13.7.2	Medical/Dental Service Delivery to ROP Personnel	ESSD	Bidding/Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	180,716.46	180,716.46			Dental procedures among ROP employees
essd13.8	Program Implementation Review (PIR) and Planning Health and Nutrition Programs/Projects	ESSD	Alternative Mode of Procurement	November	November	November	November	ROP Fund	24,000.00	24,000.00			Improvement of SHN PPAs
essd13.9	M&E of SHN PPAs	ESSD	Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	122,046.00	122,046.00			Conduct M&E of SHN PPAs in all SDOs
essd13.10	Distribution of Instructional Support Materials, Supplies and Other Program Needs	ESSD						NHC Fund					Provision of medicines, supplies, IEC materials
essd13.11	Partnership and Linkages	ESSD						No Fund Requirement					Strengthen collaboration and coordination with partner agencies/organizations
hrdd1.1	Learning and Development	HRDD						CO Fund					SHDP continuing project
hrdd1.2	Learning and Development	HRDD	Bidding/Alternative Mode of Procurement	April	April	May	May	CO Fund	500,000.00		500,000.00		Advanced Course:202/Foundation Course:353
hrdd1.3	Learning and Development	HRDD	Bidding/Alternative Mode of Procurement	January	January	February	February	ROP Fund	75,000.00	75,000.00			CBP of RO Personnel in events management in partnership with TESDA-NCR
hrdd1.4	Learning and Development	HRDD	Bidding/Alternative Mode of Procurement	April	April	May	May	ROP Fund	280,000.00	280,000.00			Seminar Workshop on Standard Setting of Training Development System
hrdd1.5	Learning and Development	HRDD	Alternative Mode of Procurement	February	February	March	March	ROP Fund	70,000.00	70,000.00			Screening of applicants for the NEAP Pool of facilitators
hrdd1.6	Learning and Development	HRDD	Bidding/Alternative Mode of Procurement	January	January	February	February	ROP Fund	200,000.00	200,000.00			Partnership with TESDA-NCR on the provision of Customer Relation Services
hrdd1.7	Learning and Development	HRDD	Bidding/Alternative Mode of Procurement	April-December	April-December	April-December	April-December	ROP Fund	200,000.00	200,000.00			SKTEP with UNESCO-APCEIU
hrdd1.8	Learning and Development	HRDD	Alternative Mode of Procurement	July	July	August	August	ROP Fund	50,000.00	50,000.00			Instill culture of excellence in public service in partnership with CSC - Public Service Values Program (PSVP)
hrdd1.9	Learning and Development	HRDD	Bidding/Alternative Mode of Procurement	January-December	January-December	January-December	January-December	ROP Fund	500,000.00	500,000.00			Establishment of a Regional Learning and Development (L&D) Program
hrdd1.10.1	Learning and Development	HRDD	Alternative Mode of Procurement	June	June	July	July	ROP Fund	80,000.00	80,000.00			National Conferences
hrdd1.10.2	Learning and Development	HRDD	Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	40,000.00	40,000.00			Quarterly professional meetings with SGOD Personnel
hrdd2	Performance Management	HRDD						No Fund Requirement					Localization of guidelines on Program on Awards and Incentives for Service Excellence (PRAISE)
hrdd3	Succession and Exit	HRDD	Alternative Mode of Procurement	March/ June	March/ June	March/ June	March/ June	ROP Fund	75,000.00	75,000.00			Designing a Talent management System comprising of bundle of HR processes (Project Application/Re-entry Plan of HRDD-NEAP Fellow from Australia)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE/ CAPITAL OUTLAY	CO Downloaded	Other Sources	
hrdd4	Search Recruitment and Selection	HRDD						No Fund Requirement					Designing an on-a-job assessment for pool of qualified candidates in various positions in the RO Institutionalize quarterly fellowship among RO personnel
hrdd5	Employee Welfare	HRDD	Alternative Mode of Procurement	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	March/ June/ September/ December	ROP Fund	100,000.00	100,000.00			
									462,534,398.52	25,731,490.05	415,848,908.47	20,954,000.00	

APPROVED:


PONCIANO A. MENGUITO
 Director IV

DEFINITION

1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency’s administrative
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects