



**KAGAWARAN NG EDUKASYON**  
**(DEPARTMENT OF EDUCATION)**  
**PAMBANSANG PUNONG REHIYON**  
**(NATIONAL CAPITAL REGION)**  
Daang Misamis, Bago Bantay, Lungsod Quezon  
(Misamis St., Bago Bantay, Quezon City)

## INVITATION TO BID

March 13, 2017

To: All Eligible Bidders

The Government of the Republic of the Philippines through the Department of Education National Capital Region (DepEd NCR) intends to apply the herein specified sum being the Approved Budget for the Contract (ABC) to payment for the herein project:

CONTRACT REF. NO.: **PB PPRD 2017-011**

NAME OF PROJECT : **Provision of Food and Venue for the NCR K-12 Conference**

BRIEF DESCRIPTION : **Provision of Catering Services and Venue**

- Approximately 700 participants
- AM & PM Snacks and Lunch
- With Big Plenary Hall that can accommodate all the participants
- With 5 Breakaway Rooms at 150-200 participants/room
- Preferably within Metro Manila
- Date: April 18-19, 2017 (2 Days)

FUNDING SOURCE : **CY 2017 Funds (Registration)**

ABC : **ONE MILLION FOUR HUNDRED THOUSAND PESOS (PHP1,400,000.00)**

Bids received in excess of the ABC shall automatically be rejected at the bid opening.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Revised Implementing Rules and Regulations of Republic Act No. 9184 otherwise known as the Government Procedure Reform Act. Only bids from bidders which are declared "passed" will be evaluated. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who has been determined as such during the post-qualification procedure.

**The following are the schedule of activities:**

1. PURCHASE OF BID DOCUMENTS - Starts March 20, 2017
2. PRE-BID CONFERENCE - March 30, 2017 – 10:00 AM
3. DEADLINE FOR SUBMISSION OF BIDS - April 11, 2017 – 9:00 AM
4. OPENING OF BIDS - April 11, 2017 - 10:00 AM

VENUE: DepEd NCR Conference Hall, Misamis St., Bago Bantay, Quezon City

Bid Documents will be available to prospective bidders upon payment of a non-refundable amount of One Thousand Five Hundred Pesos (PHP1,500.00) to the Cashier's Office.

Prospective bidders must submit their bids at the BAC Office, 2<sup>nd</sup> Floor Main Building, Misamis St., Bago Bantay, Quezon City (c/o PPRD Office at tel. no. 9280104) on or before 9:00 AM of April 11, 2017. Bids must be accompanied by a Bid Security in the form and amount specified in the Bid Data Sheet. Late Bids shall not be accepted. Bid opening shall immediately follow at 10:00 AM of the same day. Bids will be opened in the presence of the bidder's representative who choose to attend.

The DepEd BAC reserves the right to accept or reject any bid, and to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

  
WILFREDO E. CABRAL  
BAC Chairman