



Republika ng Pilipinas
(*Republic of the Philippines*)
KAGAWARAN NG EDUKASYON
(*DEPARTMENT OF EDUCATION*)
PAMBANSANG PUNONG REHIYON
(*NATIONAL CAPITAL REGION*)
Daang Misamis, Bago Bantay, Lungsod Quezon
(*Misamis St., Bago Bantay, Quezon City*)

INVITATION TO BID

July 7, 2017

To: All Eligible Bidders

The Government of the Republic of the Philippines through the Department of Education National Capital Region (DepEd NCR) invites service providers and who have Platinum Membership Certificate from the PhilGEPS to bid for the herein project:

CONTRACT REF. NO.: **PB FD 2017-026**

NAME OF PROJECT : **Provision of Board & Lodging for the Seminar/Workshop on the Preparation of CY 2017 Midyear Financial Reports**

BRIEF DESCRIPTION : **Lodging and accommodation**

- Full board
- Approximately 380 participants
- Preferably somewhere in Subic
- Date: August 9-11, 2017 (3 Days)
- First meal is Lunch of August 9, 2017 and last meal is also Lunch of August 11, 2017
- With one (1) Main Function Room that can accommodate all the participants
- With two (2) Breakout Session Rooms
- With three (3) Projectors
- Other free amenities

FUNDING SOURCE : **FY 2017 GAA (Through Registration)**

ABC : **ONE MILLION FOUR HUNDRED EIGHTY-TWO THOUSAND PESOS (PHP 1,482,000.00)**

Bids received in excess of the ABC shall automatically be rejected at the bid opening.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Revised Implementing Rules and Regulations of Republic Act No. 9184 otherwise known as the Government Procedure Reform Act. Only bids from bidders which are declared "passed" will be evaluated. The contract shall

then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who has been determined as such during the post-qualification procedure.

The following are the schedule of activities:

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| 1. PURCHASE OF BID DOCUMENTS | - Starts July 14, 2017 |
| 2. PRE-BID CONFERENCE | - July 21, 2017 – 10:00 AM |
| 3. DEADLINE FOR SUBMISSION OF BIDS | - August 1, 2017 - 9:00 AM |
| 4. OPENING OF BIDS | - August 1, 2017 - 10:00 AM |

VENUE: DepEd NCR Conference Hall, Misamis St., Bago Bantay, Quezon City

Bid Documents will be available to prospective bidders upon payment of a non-refundable amount of One Thousand Five Hundred Pesos (Php1,500.00) to the Cashier's Office.

Prospective bidders must submit their bids at the BAC Office, 2nd Floor Main Building, Misamis St., Bago Bantay, Quezon City (c/o PPRD Office at tel. no. 928-0104) on or before 9:00 AM of August 1, 2017. Bids must be accompanied by a Bid Security in the form and amount specified in the Bid Data Sheet. Late Bids shall not be accepted. Bid opening shall immediately follow at 10:00 AM of the same day. Bids will be opened in the presence of the bidder's representative who choose to attend.

The DepEd BAC reserves the right to accept or reject any bid, and to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.


WILFREDO E. CABRAL
BAC Chairman